

**MINUTES OF SELECTMAN'S MEETING
TOWN OF GORHAM
MONDAY MARCH 11, 2019, 6:00 PM
TOWN HALL CONFERENCE ROOM**

GORHAM SELECTMEN PRESENT: Mike Waddell, Judy Leblanc, Adam White

ALSO PRESENT: Town Manager Mark Shea, Chief PJ Cyr, Mary White

1. Call to Order 6:00 PM

Chairman Waddell called the meeting to order at 6:00 PM

2. New Business:

Public Hearing 6:00 PM

**a) Discussion on the revision of administrative policies/ Town Code Revision (7)
Snowmobile access to Main Street; Heavy Traffic Prohibited; Wild Animal Ordinance; Stop
Intersections; Yield Intersections; Violation and Penalties, and Overnight Parking**

The revised ordinances were posted to the website with the meeting agenda. The revised ordinances will be posted one more time on the website and acted on at the next meeting.

Chief Cyr advised what he submitted took away some of the excess verbiage. He is still working on trying to get google maps to do what he wants to do with the snow machine trail. Chairman Waddell suggested he try using the mapping system on the online property lookup, which can be overlapped with google maps.

b) Discussion and Action on the vehicle purchase proposal for the fire department chief

Selectman White went over the options on the truck, advising it is a Ford F250 Crew Cab. There was a swap out for the cloth interior due to cleaning purposes. It is a basic truck.

Selectman Leblanc made a motion to take the money for the 2019 Ford F250 Crew Cab XL 4x4 pick up out of capital reserve in an amount not to exceed \$32,602. The motion was seconded by Chairman Waddell. Selectman White recused himself as he is an active member of the fire department. Selectman Leblanc and Chairman Waddell both voted in favor.

c) Discussion on Primex summary report on the Vision, Mission & SMART Goals exercise with the Select board, Town Manager, and Department Heads

Selectman White made a motion to accept the Mission, Vision, & SMART goals. The motion was seconded by Selectman Leblanc. All voted in favor.

Chairman Waddell requested the town manager send a copy to the water and sewer department and the school.

d) Property Valuation Appeals

Some of the appeals on the list have already been approved. The board will be expecting a report from KRT on the ones that haven't been granted and from Sansoucy on the ones that have already been discussed. Chairman Waddell explained to the town manager that last year a value was put forward to the property owners before the select board was made aware. Chairman Waddell requested that Michelle Lutz include sales that come in on her weekly report. Town Manager Shea advised she will be including that in a monthly report.

3. Old Business/Updates:

a) CMA/ Snow Storage

Town Manager Shea advised the board that the meeting with DES would be on either April 17 or 18- he will find out for sure hopefully tomorrow. Town Manager Shea will be talking to CMA tomorrow. Selectman Leblanc requested that he send the board an email with the outcome.

4. Public Comment:

Mary White stated that when they filed their abatement the value in the online lookup was wrong. The abatement has been granted and the amount online is still wrong. Town Manager Shea will follow up. She also thanked the board for approving the new truck for the fire department.

5. Other Business:

a) Selectman's Updates

Selectman White asked to have a discussion next meeting on the permitting process for doing repairs on housing. Town Manager Shea discussed using the Lean process and advised that there is an upcoming training on that process.

b) Town Manager's Report

Town Manager Shea advised the board the job descriptions have been updated. They are all in a binder in his office for review. There are only a couple more that need to be reviewed before they get added.

Town Manager Shea met with the public works director and water & sewer commissioner along with Jay Poulin about some upcoming road projects. There are some water pipes and catch basins that need to be replaced on Corbin Ave. The upper section of Spruce Street has some old pipes that need to be replaced. The road needs to be peeled back and repaved. Selectman Leblanc asked if there was an estimated start time. Town Manager Shea advised it depends on the weather; Corbin Ave depends on the level of the river as well. They are hoping to have all projects done by September. Selectman Leblanc asked that the residents be notified when it's going to start so they can be prepared for the disruption. They will be notified. Chairman Waddell discussed issues that may have to be addressed with the dike in that area.

Town Manager Shea advised a crack sealing program will be looked at for roads in the town.

Town Manager Shea spoke about the FEMA grant for Libby Field. The original work order didn't include any wetlands permit. Jay Poulin would be willing to work on this, at an approximate cost of \$4000. Jay Poulin's fee may be covered by the FEMA grant, but it is not in the grant now. Town Manager Shea is looking at opening it up to get the necessary funding. There will also be some in-kind work.

Town Manager Shea discussed the Stony Brook Road project. The town should be reimbursed (minus the 25% local share) by FEMA. HEB is doing the design work and it will be submitted to FEMA. They are also looking at going up higher than originally planned. Chairman Waddell suggested having Poulin put the bid together with an extra \$100,000 over the FEMA grant, which is \$380,000.

Town Manager Shea will be attending a training session for the economic development grant for the sidewalk project.

Town Manager Shea discussed a letter from the state with projects listed, and flooding issues and mitigation on Bangor Street, and the rebuilding of the railroad crossings. Selectman Leblanc mentioned that Paul Robitaille received the same letter and will be bringing it up with the planning board.

Selectman White asked about getting a new flag. Town Manager Shea will take care of it.

c) Approval of Minutes (February 11, 2019 Regular Meeting, February 25, 2019 Regular Meeting, February 25, 2019 Non-Public Session)

Chairman Waddell discussed a correction that was requested for the February 11, 2019 regular meeting minutes where the minutes read “no vote.” Chairman Waddell advised the vote was inaudible on the video. Chairman Waddell requesting that the minutes be amended to read that Selectman White made a motion to express the board’s opposition to HB498-FN, the motion was seconded by Selectman Leblanc, and the vote was unanimous. Other necessary corrections to those minutes have been made.

Selectman Leblanc made a motion to accept the regular meeting minutes for February 11, 2019 as amended. Selectman White seconded the motion. All voted in favor.

Selectman Leblanc made a motion to accept the minutes for open session on February 25, 2019 as written. The motion was seconded by Selectman White. All voted in favor.

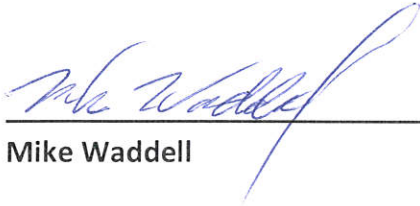
Selectman Leblanc made a motion to accept the non-public session minutes for February 25, 2019 as written. Selectman White seconded the motion. All voted in favor.

6. Non-Public Session: RSA 91-a:3, II, b, d, e (if needed)

Selectman White made a motion to go into non-public session under RSA 91-a:3, II, b, d, e. Selectman Leblanc seconded the motion. Selectman White-aye, Selectman Leblanc-aye, Chairman Waddell-aye.

7. Adjournment

REVIEWED AND APPROVED:



Mike Waddell



Adam White



Judy Leblanc

3/25/19